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# Accessible Lone Working Policy

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**June 2010**

*This accessible policy has been produced to assist the people we support to understand our policy framework within the context and best practice of inclusive communication. This accessible policy is not a substitute for the full policy document and therefore staff and managers must make themselves familiar with the full policy document.*

*The complete policy statement can be found within the Lone Working Policy document available from the Admin Team at the Consortium Office.*

*'Community Lives Consortium is regulated as a Domiciliary Care Agency by the Care and Social Services Inspectorate Wales'*

This policy is about how all Consortium staff must not be asked to work alone when it is not safe. The Consortium does not want anyone to get hurt from an accident or a violent person.

accident



violence



## What is Lone Working?

Lone working means when staff are working by themselves.



This can be while other staff are helping Service Users.



This can be when they are a Support Worker or sleeping in the house.



This can be when they are travelling in the car.

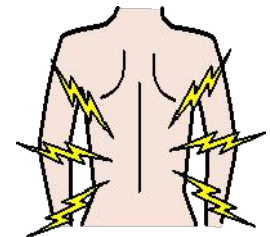


# Dangers to Lone workers

Illness



Injury



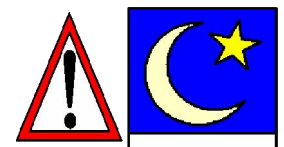
Aggression



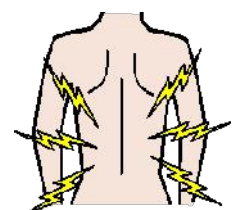
Violence



All Consortium staff need to be careful and know where dangers are in the house, the community, or when they are working alone at night.



There are also jobs that staff should not do when they are alone such as lifting heavy things or talking with people who may be violent. This helps staff not to get hurt.



When staff are going to other people's homes they need to be more careful. This is because there is more danger of getting hurt from people who may be violent. Consortium has given all staff helpful instructions that they must follow to help keep them from getting hurt.



If Consortium staff get hurt, they need to tell somebody. The Consortium has a right way for them to tell the right people what has happened. This will help other people not to get hurt in the same way.

