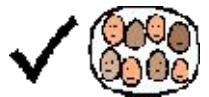




**1989 - 2009**

## **Minutes of the 2008/2009 20<sup>th</sup> Annual General Meeting**

**Held on 21<sup>st</sup> October 2009 at the Manor Park Country House,**  
*Present - Members and Guests - (please see page 6, 7 & 8 of this document for those who attended and for Member's apologies)*



### **Chief Executive and Chair Person Welcome**

Rick welcomed everyone to this year's 20<sup>th</sup> Anniversary Annual General Meeting and asked Pamela Evans – CLC Chairperson to say a few words.



Pamela also welcomed everyone to this year's historic occasion and hoped that everyone enjoyed the evening and all the celebrations.



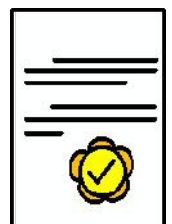
Rick said that it was good to see so many people attending and that he would be going through the Annual Report and last year's minutes later.

Rick said that Community Lives Consortium (CLC) was a qualified agency and this evening we wanted to celebrate this. Rick introduced Helen Waters the Staff Development Manager.



Helen said that tonight we would be celebrating achievements in National Vocational Qualifications (NVQ's) and also to look back over the past 20 years.

CLC has an important role in the development and training programme of people who work for CLC. Over the past few years we have succeeded in achieving the correct level of qualified staff and this evening would be presenting some staff with their NVQ achievements for the year ending 1<sup>st</sup> April 2009.



Helen read out the names of staff and they collected their NVQ Certificates from Pam Evans and Rick Wilson.

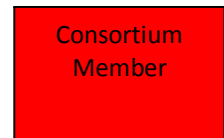


Helen thanked all staff for their hard work plus all assessors who helped staff achieve their NVQ.

Rick thanked Helen and her team for her hard work in arranging the presentation.

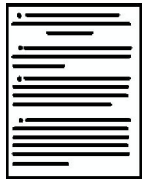
Rick read out the apologies from Consortium Members, please see the list on page 7.

Rick explained what was going to happen in this AGM. Firstly he would be asking members to vote on the minutes of last year's AGM.



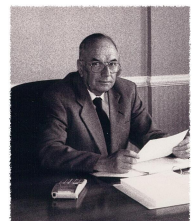
## 1 Minutes of the previous AGM, matters arising.

- 1.1 Rick asked if there were any matters arising from the previous minutes. There were no matters arising, the minutes were proposed by Christopher Edwards and seconded by Nicola Roberts, all members accepted the minutes.



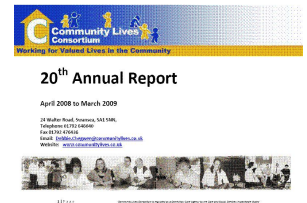
## 2 The Community Lives Consortium Annual Report April 2008 to March 2009.

- 2.1 Rick went through the presentation of the Annual Report which went through the history of CLC over the past 20 years. Photographs of previous founder Maurice Wilde was shown and thanks were given to him and to Chris Smith who was CLC's first Chief Executive who worked alongside Barbara Thomas. Rick said we had come far over the past 20 years, from just having one office and a few staff to where we are today and all the people attending this evening.



2.2 On the website Annual Report you will find:

- Information of the history of CLC.
- What CLC's plans are for the coming year.
- Abbreviated accounts information. A full set of accounts are available from Steve Harrison the Finance Manager and Debbie Chegwen at the Consortium Office.



2.3 Rick said that the Annual Report will be placed on CLC's website at [www.communitylives.co.uk](http://www.communitylives.co.uk) or contact Debbie Chegwen if you would like a printable version.



2.4 Rick asked the members if there were any questions about the Annual Report, there were no questions.



2.5 Rick thanked the Board Members, Service Users and their families, Staff and Managers and other agencies for all their support through the year. The Annual Report was proposed by Janice Connick and seconded by Nicola Roberts, all members approved the Annual Report.



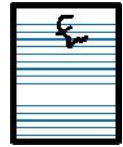
### 3 Community Lives Consortium Annual Accounts April 2008 to March 2009



3.1 Rick said that the next step was to approve the Annual Accounts for April 2008 to March 2009. Rick introduced David Green – CLC's auditor from HWCA – Haines Watts, Chartered Accountants to go through this year's Annual Accounts.



3.2 David went through the Abbreviated Accounts and gave details on how much CLC spent in the last year and the income CLC received. David said he was pleased with the accounts and in his opinion they were a true and fair record. David thanked Steve Harrison and the Finance team for their hard work in preparation of the accounts.



3.3 Rick said that there are a full set of accounts and a summary of the accounts on the Website.



3.4 Rick thanked David Green for presenting the accounts. There were no questions concerning the accounts.



3.5 Rick asked the members to approve the Annual Accounts, Jane Devoy proposed the accounts and they were seconded by Christopher Edwards. The Annual Accounts were accepted by the members.

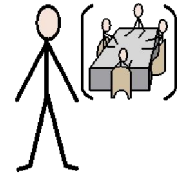


## 4 Appointing an Auditor

4.1 Rick said that every year the members have to appoint the auditor for coming year. Rick informed the meeting that David Green's firm was now called 'Haines Watts Wales LLP' instead of HWCA. The auditor checks that CLC are managing its money correctly. Rick asked the members if they accepted David Green and Haines Watts Wales LLP. This was proposed by Kate Young and seconded by Julie Thomas. All approved the auditors 'Haines Watts Wales LLP'.



## 5 Election of the Management Committee.



5.1 Each year some members of the Management Committee are up for re-election. Members were sent Nomination forms, these are for members to put other members forward for the Management Committee. No nominations were received this year.

5.2 A third of the Committee are to be re-elected each year, these are: Wendy Evans, Dave Cox and Christine Rowlands. Rick asked the meeting if they were happy for Wendy, Dave and Christine to stand again on the Committee, this was proposed by Carole Haller and seconded by Nicola Roberts, all members approved this.

1. Wendy Evans



2. Dave Cox



3. Christine Rowlands



## 6 Nominations

6.1 No other nominations for election for the Board were received.

## 7 Any other Business

7.1 Rick asked all present if there was any other Business and did anyone have any questions. There were no questions.



7.2 Christopher Edwards thanked Rick Wilson for all his hard work since he has been a part of CLC and thanks to all of his staff who work around him. Christopher wished CLC luck for the next 20 years.



7.3 Pam Evans presented Rick with a couple of presents from the Consortium, thanking him for all his hard work, commitment to the Consortium. Everyone joined Pam in a round of applause for Rick.

7.4 Rick thanked everyone for their kind words and gifts. Rick also thanked all staff and managers for working so hard. Plus Rick thanked Chris and her team and Debbie and her team for organising this celebratory event.



7.5 Rick wished Philip O'Sullivan a happy birthday as it was his birthday this week. Philip thanked everyone for their kind wishes.

7.6 As there was no other general business of the association included in the notes convening the meeting, Rick Wilson thanked everyone for coming and closed the 20<sup>th</sup> Annual General meeting and asked everyone to enjoy their meal and disco.

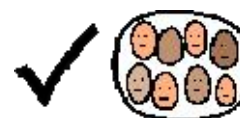


***Please see the attendance lists below. If you attended the AGM but your name is not on the list please accept our apologies. The Administration staff did their best to log everyone's names.***

### **Apologies - Members:**

Allen, Jennifer	Gay, Ann	Kettle, Mrs Desna
Allen, Mr and Mrs J B	Hounsell, Frank	Sarsfield, Michael
Brown, Cliff	Jones, Adrian	Speakman, Pat
Cowap, Margaret	Keeble, Monica	Whitty, Lesley

### **Members**



Allen, John	Hodgkinson, Heather	Pope, Ashley
Avo, Joanne	Hughes, Avril	Raiker, Victor
Baker, Natalie	Jones, Ann -Marie	Rees, Ian
Bevans, Marianne	Jones, Geraldine	Richards, Julie
Buckley, David	Kennington, Barbara	Roberts, Brian
Byrnes, Leanne	Kultschar, Lyn	Roberts, Nicola
Carlisle, Peter	Lincoln, Peter	Rogers, Albert
Cole, Sue	Mckeating, Gwen	Ronagna, Andreyra
Connick, Janice	Mclean, Murdoch	Rowlands, Christine
Davies, Maria	Martin, David	Slee, Irene
Devoy, Jane	Meaker, Sarah	Stainsby, Lynne
Edwards, Christopher	Morgan, Julie	Sweeney, Pauline
Evans, Pamela	Morgan, Trudie	Thomas, Julie
Evans, Richard Aubrey	Morris, Carol	Watson, Tina
Evans, Wendy	Mullins, Christine	Wilde, Maurice
Gwyn, Beverley	Nichols, Gill	Williams, Catherine (TC)
Haller, Carol	O'Neil, Ruth	Winkworth, Catherine
Harris, Timothy	Owen, Bruce	Young, Kate

## Guests

Ackerman, Christine	Davies, Julie	Hawkins, Phil
Adams, Cathy	Davies, Leanne	Hinton, Karin
Adams, Charlotte	Davies, Phillip	Hooker, Kylie
Ainge, Wendy	Davies, Shelley	Hopkins, David
Aldron, Ainslie	Day, Dawn	Hopkins, Mandy
Anderson, Joanna	Duggan, John	Howells, Lorraine
Archer, Jonathan	Dukes, Linda	Hughes, Christopher
Bailey, Susan	Dunn, Sarah	Hunkin, Debra
Barry, Lisa	Ellis, Louise	James, Ilona
Bate, Christopher	Evans, Alan	Jeffries, Clive
Benbow, Joan	Evans, Beverley	Jenkins, Lee
Bevan, Helen	Evans, Diane	John, Bonita
Bevan, Lisa	Evans, Louise	John, Bryn
Beynon, Claire	Evans, Neil	Jones, Beverley
Biddick, Geoffrey	Evans, Phillip	Jones, Diane
Bonell, Sarah	Evans, Rebecca	Jones, Natasha Leanne
Bonvelli, Rebecca	Evans, Richard	Jones, Ray
Boulter, Elaine	Evans, Valerie	Jones, William
Bowen, Marilyn	Evans, Wendy	Joseph, Ceri (SC)
Brian, Christine	Feathers, Mark	Katta (Sikhathazile Maravanyika)
Brock, Amanda	Freeman, Christina	Kent, Rebecca
Perkins, Sue	Garland, Steve	Kettle, Christopher
Brown, Elizabeth	Geary, Jessica	Kristel, Taryn
Bruton, John	Genery, Barbara	Lane, Elizabeth
Budge, Jacqui	George, Terry	Lawry, Gary
Burnitt, Stephen	Germaine, Michael	Leaker, Gladys
Burrows, Marina	Gethin, Huw	Leonard, Kirsty
Cameron, Valda	Gillespie, Jo (Auditor)	Lewis, Jonathan
Carsley, Philip	Godwin, Pam	Lewis, Kim
Carsley, Sandra	Gorman, Matthew	Lewis, Stanley
Chegwen, Debbie	Gosby, Anne	Lewis, Wendy
Clark, Steve	Graham, Rosanna	Lewis, Cherrie
Clarke, Linda	Gray, Jean	Lewis-Jones, Sheree
Clement, Claire	Green, David (Auditor)	Lockett, Sam
Cole, Gareth	Greenacre, Glenn	Looker, Julie
Cole, Gemma	Grimes, Mark	Males, Donna
Couch, Wendy	Grinter, Sean	Mason, Hannah
Cox, Derek	Gwyther, Angela	Mathews, Ieuan Layton
Crawford, Olwen	Hamer, Peter	Matthews, Carol
Crib, Stephen	Hampshire, Byron	McFarlane, Phil
Crimp, Robert	Hanson, Karen	McMahon, Malcolm
Davey, Philip	Harper, Stuart	Morgan, Lyn
Davies, Anne	Harris, Christine	Morgan, Suzanne
Davies, Anne Marie	Harris, Rhian	Morris, Janet
Davies, Clare	Harrison, Steve	Moulson, Penny
Davies, Hayley	Hau, Lakesun	Newton, Malcolm
Newton, Steve	Savours, Robin	Thomas, Roy
Nicholas, Amanda	Scarcella, Clara	Thomas, Sarah
Nichols, Jo	Scullion, Christine	Thomas, Veronica
Nurse, Chris	Sharkey, Martyn	Titley, Mark
O'Neill, Mark	Shears, Emma	Trotman, Theresa
Orfford, Mandy	Sheldon, Nigel	Tucker, Carly
Osborn, Derek	Sheldon, Paul	Turner, Terry
O'Sullivan, Alice	Sheldon, Susan	Vice, Michelle

O'Sullivan, Philip	Shephard, Nigel	Walters, Helen
Parry, Layton	Short, Claire	Waters, Helen
Pawan, Gareth	Sims, Tracey	Watts, Christopher
Pavett, Emma	Sinfield, Peter	Watts, Pamela
Phillips, Dave	Sloanes, John	Whitehouse, Sharon
Phillips, David (Community Solutions)	Smith, Diane	Wilde, Stuart
Phillips, Karin	Smith, Dominic	Williams, Brian
Pleasant, Daniel	Smith, Paul	Williams, Catherine
Probert, Marlene	Smith, Victoria	Williams, Ceris
Probert, Maureen	Staples, Peter	Williams, Debbie
Protheroe, Ann	Stott, Phillip	Williams, Karen
Rees, Del	Tancock, Pat	Williams, Marie
Reyneke, Terry	Tanner, Lauren	Williams, Paul
Reynolds, Pat	Tanner, Philip	Williams, Rebecca
Rice, Adam	Thomas, Carole	Williams, Robert
Rice, Trystan	Thomas, Clive	Williams, Roger
Richards, Jean	Thomas, Danielle	Williams, Sian
Richards, Leanne	Thomas, Jonathan	Williams, Steven
Richards, Marilyn	Thomas, Julie	Wilsher, Joy
Roberts, Craig	Thomas, June	Wilson, Rick
Rogers, Gail	Thomas, Marion	Wood-Griffiths, Mathew
Rosselli, Lynda	Thomas, Michaela	Woodman, Tracey
Rothrock, China Brian	Thomas, Natalie	
Russell, Peter	Thomas, Pauline	
Ryan, David	Thomas, Peter	
Sarich, Donna	Thomas, Peter -Personnel	

### The Numbers which attended the AGM:

<b>Non-Members</b>			<b>Members</b>	
Tenants	94		Tenants	20
Staff	129		Staff	27
Relatives	2		Relatives	5
Guests	11		Guests	2
	<b>236</b>			<b>54</b>
<b>Total</b>	<b>290</b>			